



Yellow Medicine River Watershed District

122 North Jefferson Street, P.O. Box 267, Minneota MN 56264-0267

Phone: 507-872-6720 www.ymrwd.org admin@ymrwd.com

Regular Monthly Board Meeting Minutes

January 17, 2024, Wednesday 10:00 a.m.

1. **Call to Order: The meeting was called to order by President Randy Kamrath at 10:03 A.M. at the Yellow Medicine River Watershed District Office at 122 North Jefferson Street Minneota, MN.**

Staff Present: Michelle Overholser, Jeremiah Timm

Board Members Present: Faith Olsen, Bill Briggs, Tim Buysse, Randy Kamrath, Darwyn Bach

Others Present: Tom Andries, Gary Laleman

- 1.1. Set Agenda **Bach moved to approve Agenda. Briggs seconded. Motion passed unanimously.**
- 1.2. Dec. Regular Meeting Minutes **Olsen moved to approve Dec. Regular Meeting Minutes. Briggs seconded. Motion passed unanimously.**
- 1.3. Treasurer Report - Overholser presented December's financial report for checking account, outstanding checks and BMO credit card and fees. Bach requested the savings be included for future monthly treasurer reports instead of quarterly. **Briggs moved to approve Treasurers report. Bach seconded. Motion passed unanimously.**
Overholser presented January's financial report for the checking account, outstanding checks and BMO credit card and fees. **Briggs moved to approve Treasurers report. Olsen seconded. Motion passed unanimously.**
- 1.4. Organization Business
 - 1.4.1. Rotation of officers – Board rotated officers.
President – Bill Briggs (Yellow Medicine)
Vice President- Tim Buysse (Lyon)
Secretary - Faith Olsen (Lincoln)
Treasurer – Darwyn Bach (Yellow Medicine)
Public Relations – Randy Kamrath (Lincoln)
Bach moved to approve officer positions. Olsen seconded. Motion passed unanimously.
 - 1.4.2. Designation of Official Depository – Board chose to continue to use BMO as the Official Depository. **Bach moved to approve. Olsen seconded. Motion passed unanimously.**
 - 1.4.3. Designation of Official Newspaper – Board chose to continue with the Minneota Mascot as the Official Newspaper. **Olsen moved to approve. Kamrath seconded. Motion passed unanimously.**
 - 1.4.4. Designation of Official Legal Counsel – Board chose to continue with Engels & Larson, PLLC for official Legal Counsel. **Olsen moved to approve. Bach seconded. Motion passed unanimously.**



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1.4.5. Board Assignments – Board distributed committee assignments -One Watershed One Plan (1W1P) – Bill Briggs 1W1P Alternate – Faith Olsen **Kamrath moved to approve Board Assignments. Bach seconded. Motion passed unanimously.**

1.4.6. Per Diem, mileage, Reimbursement Rates – Board set Per Diems to \$100 per meeting under 4 hours, \$125 for meetings over 4 hours and \$20 per hour for and hourly work performed for the watershed. Milage will be set to match the IRS mileage rate.

2. Permits to Approve

2.1. None – Bach requested permit maps of the last months permits be presented at board meetings.

3. Public Comments and Reports

3.1. Public Comments – Tom Andres reported that the Lyon County Parks Board has reduced the number of board members and ultimately decided to remove representation of the Yellow Medicine River Watershed District.

3.2. Manager Reports – None

3.3. Technical Reports – Timm gave report for the last two months of office activities for permits and beaver bounties. Timm had received notices of possible unpermitted tiling in Lucas Township Section 8 but after a field visit, he determined that the tiling was within the scope of the permitted tiling permits for the area.

3.4. Administrative Report – Overholser gave report on end of year reporting, grant updates and other ordinary district business over the last month.

4. Old Business

4.1 None

5. New Business

5.1. COLA – Board discussed COLA for 2024 and decided on a 3% COLA. **Back moved to approve. Kamrath seconded. Motion passed unanimously.**

5.2. Remote Meetings – Discussion took place regarding open meeting law and remote meetings. Table until February’s Board meeting after Overholser investigates equipment needs. **Buyse moved to approve. Bach seconded. Motion passed unanimously.**

5.3. Website- Overholser proposed using Streamline to provide necessary updates to the Website to make it ADA compatible and allow administrator to make changes on website as needed. **Olsen moved to approve. Bach seconded. Motion passed unanimously.**

5.4. 2024 Flat Rates for Cost share – Board held discussion on current rates and decided to keep the rates the same as April of 2023. **Olsen moved to approve. Kamrath seconded. Motion passed unanimously.**

5.5. 20/21 Grant reconciliation – Overholser gave update on the 20/21 Grant reconciliation.

5.6. Board Timecards- Overholser presented new forms for board member to track hours worked due to Minnesota’s Sick and Safe leave.



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6. YM1W1P WBIF Cost-Share Contracts

6.1. None

7. YM1W1P WBIF Cost-Share Payments

- 7.1. Lucas 19 - 2023-033 \$7365.60 Olsen moved to approve payment from the 2022/2023 WBIF Grant. Kamrath seconded. Motion passed unanimously.
- 7.2. Lucas 12 - 2023-009 \$12,019.69 Buysse moved to approve payment from the 2022/2023 WBIF Grant. Bach seconded. Motion passed unanimously.
- 7.3. Limestone 21 – 2023-001 \$14,218.00 Kamrath moved to approve payment from the 2022/2023 WBIF Grant. Olsen seconded. Motion passed unanimously.
- 7.4. Alta Vista 5 – 2023-003 \$6,338.63 Olsen moved to approve payment from the 2022/2023 WBIF Grant. Bach seconded. Motion passed unanimously.
- 7.5. Alta Vista 4 – 2023-006 \$5,830.13 Olsen moved to approve payment from the 2022/2023 WBIF Grant. Buysse seconded. Motion passed unanimously.

Adjourn – Kamrath moved to adjourn. Olsen Seconded. January 2024 meeting adjourned at 12:51 P.M.

Dates to Note:

Watershed Storage Meeting	Mon. January 22 nd 1:00 p.m. Marshall
Feb. Board Meeting	Wed. February 21 st 10:00 a.m.
Policy Meeting	Monday February 12 th 9:00 a.m.
Legislative Days	Wednesday, March 6 th and 7 th

Board Term Ending Dates in 2024

Olsen	Aug. 2024
Buysse/Briggs	Dec. 2024